



# WOMEN *in* MANAGEMENT

*Empowering the Women of USC since 1979*

## **HERS Institutes for Women in Higher Education Administration 2023 Nomination Criteria**

The prestigious **Higher Education Resource Services (HERS) Institute** is a transformational, leadership development program for women in higher education, founded to fill leadership pipelines across the United States with dynamic women, each capable of ushering their respective institutions into a more inclusive and equitable future. The HERS Leadership Institute is an inclusive program, welcoming all participants who identify as women, and representing a range of racial and ethnic groups, nationalities, veteran and disability statuses, religious affiliations, ages, and years of experience in higher education. It is designed for faculty and staff who generally hold mid-to-senior level positions in higher education. Participants are asked to share their vision of leadership and what they hope to contribute to their respective institutions, and are challenged to actualize this professional vision for themselves.

The curriculum prepares participants for institutional leadership roles with the knowledge and skills to achieve organizational priorities and maximize available resources. In addition, HERS Institute participants work with HERS faculty and alumnae to develop the professional skills, institutional awareness, self-knowledge, and networks needed to advance as leaders in higher education administration. Enrollment is limited.

Applicants for the USC-HERS funding must be current full-time/benefits eligible USC staff or faculty. In addition, successful applicants will typically demonstrate the following:

1. Strong record of professional accomplishments demonstrated by movement into increasingly responsible positions (either through formal promotions or taking on responsibilities of greater scope and impact);
2. Strong commitment to a career in higher education administration as evidenced by career focus, applicable education, participation in professional associations, involvement in extra-curricular committees or volunteer service at USC, and insights offered in application essay;
3. Strong commitment to equity in your discipline or field of practice;
4. Career goals that require development of leadership skills in the university setting;
5. Completion of bachelor's degree (with consideration of advanced degrees in progress or completed);
6. Submittal of a letter of support from current supervisor or director; and
7. Commitment to leveraging the experience in a concrete way to advance a more equitable and inclusive USC.

**The USC application deadline is 5:00 PM, Friday, March 3, 2023.** Applications should be **submitted electronically in PDF format** to Amanda Vanni ([vanni@usc.edu](mailto:vanni@usc.edu)), Selection Committee Chair and Vice President, USC Women in Management. Please enter “[LAST NAME] – HERS Institute 2023” in the subject line of your application email. We strongly encourage people from underrepresented groups to apply.

**PLEASE NOTE:** USC Women in Management facilitates the review and selection process for the university-sponsored participants. Applicants will be notified in late March/ early April if they have been selected by USC. **There is then a second application process for acceptance to the HERS Institutes**, with an application deadline of May 1, 2023. If selected for nomination by WIM, and then accepted by the HERS Institute, funding will cover the program fee and the majority of travel-related expenses. More information about HERS is available at <https://www.hersnetwork.org>



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## HERS Institute for Women in Higher Education Administration

### 2023 Application

Please note the following dates for the fall 2023 HERS Institute:

**HERS Institute – 4 Staggered Weekends 2023 – 2024; Washington, D.C.**

**Dates: (2023) September 28-30, November 2-4; (2024) February 15-17, March 21-23**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Status:      € Faculty      € Staff      Number of Years at USC: \_\_\_\_\_

Title: \_\_\_\_\_

School/Organization/Unit: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### **Please include the following with your application (required):**

1. A current resumé.
2. A personal statement of 300-500 words in length addressing the following:
  - o Your immediate professional objective and the path you would like your career to take, with specific focus on your goals for the next five years.
  - o How the HERS Institute would help you achieve your objectives.
  - o And the impact your attendance would have on USC at the department, school, and/or institutional level.
3. A letter of support from your supervisor or director.

**The application deadline is 5:00 PM, Friday, March 3, 2023.** Applications should be **submitted electronically in PDF format** (combine documents into one file) to Amanda Vanni ([vanni@usc.edu](mailto:vanni@usc.edu)), Selection Committee Chair and Co-Vice President, USC Women in Management.

Please enter “[LAST NAME] – HERS Institute 2023” in the subject line of your application email.

For additional information contact:

Amanda Vanni Vice President, USC Women in Management <a href="mailto:vanni@usc.edu">vanni@usc.edu</a> (213) 740-0249	Diana Jaque President, USC Women in Management <a href="mailto:djaque@law.usc.edu">djaque@law.usc.edu</a> (213) 740-6482
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