



WOMEN *in* MANAGEMENT

Empowering the Women of USC since 1979

HERS Institutes for Women in Higher Education Administration 2019 Nomination Criteria

The prestigious **Higher Education Resource Services (HERS) Institute** is a transformational, leadership development program for women in higher education, founded to fill leadership pipelines across the United States with dynamic women, each capable of ushering their respective institutions into a more inclusive and equitable future. This intensive residential experience is designed to elevate women faculty and administrators holding mid-to-senior level positions in higher education. Participants are asked to share their vision of leadership and what they hope to contribute to their respective institutions, and are challenged to actualize this professional vision for themselves. HERS offers two two-week residential summer programs (University of Denver and Bryn Mawr College). The HERS Institutes provide participants with opportunities to learn from senior women leaders and higher education scholars.

The curriculum prepares participants for institutional leadership roles with the knowledge and skills to achieve organizational priorities and maximizing available resources. In addition, HERS Institute participants work with HERS faculty and alumnae to develop the professional skills, institutional awareness, self-knowledge, and networks needed to advance as leaders in higher education administration. Enrollment is limited.

Applicants for the USC-HERS funding must be current full-time/benefits eligible USC staff or faculty. In addition, successful applicants will typically meet the following criteria:

1. At least five years of full-time experience at USC (or from another academic institution with a recent transition to USC), OR a successful career in another field to a senior position at USC;
2. Strong record of professional accomplishments demonstrated by movement into increasingly responsible positions (either through formal promotions or taking on responsibilities of greater scope and impact);
3. Strong commitment to a career in higher education administration as evidenced by career focus, applicable education, participation in professional associations, involvement in extra-curricular committee or volunteer service at USC, and insights offered in application essay;
4. Career goals that require development of leadership skills in the university setting;
5. Completions of bachelor's degree (with strong preference for advanced degrees);
6. Submittal of a letter of support from current supervisor or director; and
7. Commitment to leveraging the experience in a concrete way to benefit USC.

The application deadline is 3:00 PM, November 30, 2018. Applications should be **submitted electronically** to Lisa Mataczynski (mataczyn@usc.edu), Selection Committee Chair and Vice President, USC Women in Management. Phone: (213) 740-0197.

PLEASE NOTE: USC Women in Management facilitates the review and selection process for the university-sponsored participants. There is a second application process for acceptance to the HERS Institutes for nominated candidates, with an application deadline of January 31, 2019. More information about HERS is available at <https://www.hersnetwork.org>



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HERS Institute for Women in Higher Education Administration

2019 Application

Indicate which HERS Institute you would like to attend:

- HERS Institute at Bryn Mawr College: July 8-July 20, 2019.** Twelve-day core curriculum in two-week summer residency program on the campus of Bryn Mawr College in Philadelphia, Pennsylvania.
- HERS Institute at the University of Denver: June 17-June 29, 2019.** Twelve-day core curriculum in two-week summer residency program on the campus of the University of Denver in Colorado.

First Name: _____

Last Name: _____

Status: Faculty Staff Number of Years at USC: _____

Title: _____

School/Organization/Unit: _____

Telephone: _____ E-mail: _____

Please include the following with your application (required):

1. A current resumé or CV;
2. A personal statement of 300-500 words in length addressing the following:
 - Your immediate professional objective;
 - The path you would like your career to take, with specific focus on your goals for the next five years; and
 - How the HERS Institute would help you achieve your objectives; and
3. A letter of support from your supervisor or director.

The application deadline is 3:00 PM, November 30, 2018. Applications should be **submitted electronically**, (combine documents into one file) to Lisa Mataczynski (mataczyn@usc.edu), Selection Committee Chair and Vice President, USC Women in Management.

For additional information contact:

Lisa Mataczynski
Vice President, USC Women in Management
mataczyn@usc.edu
(213) 740-0197